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- a. *Title page* – the complete title of manuscript, names of all authors, laboratory of origin, addresses and a running title of no more than a 40-space length, including punctuations.
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- g. *Acknowledgement* – acknowledgement only person who have made substantive contributions to the study. Authors are responsible for obtaining written permission from everyone acknowledged by name because readers may infer their endorsement of the data and conclusions. Sources of financial support may be acknowledged.

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i. *Charts, figures and tables.*

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Examples:

a. *Standard journal article*

(List all authors up to 6; for 7 or more list the first 3 and add “*et al.*”) Fatt, P. and Ginsborg. B.L. (1958). The ionic requirements for the production of action potentials in crustacean muscle fiber. *J. Physiol.* **142**: 516-543.

Thomas, Y., Sosman, J., Yrigoyen, O., *et al.* (1980). Functional analysis of human T-cell subsets defined by monoclonal antibodies. I. Collaborative T-T interactions in the immunoregulation of B-cell differentiation. *J. Immunol.* **125**: 2402-2405.

b. *Journal supplement*

Frumin, A.M., Nussbaum, J. and Esposito, M. (1979). Functional asplenia: demonstration of splenic activity

by bone marrow scan. *Blood* 54 (suppl. 1): 26-28.

c. *Chapter in a book*

Hess, M.L., Warner, M. and Okabe, E. (1983). Hemorrhagic shock. In: *Handbook of Shock and Trauma*, Altura, B.M. Lefer, A.M. & Schumer, W. (Eds.), New York, Raven Press, pp. 393-412.

d. *Personal author(s)*

Cameron, G.R. (1952). *Pathology of the Cell*. 2nd ed., Edinburgh, Oliver and Boyd, pp. 207-209.

e. *Published proceedings paper*

DePont, B. (1974). Bone marrow transplantation in severe combined immunodeficiency with an unrelated MLC compatible donor. In *Proceedings of 3rd annual meeting of the International Society for Experimental Hematology*, While, H.J. & Smith, R. (Eds.), Houston: International Society for Experimental Hematology, pp. 44-50.

f. *Online reference (website information, not journal related)*

Williams A, Lea A, Allen D Kidneys and Cartwheels. Available at: <http://www.science.com>. Accessed November 10, 2001.

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